

**MINUTES OF THE  
REGULAR MEETING OF THE  
LEE LAKE WATER DISTRICT**

**December 17, 2013**

**PRESENT**

C. Colladay  
P. Rodriguez  
D. De Frates  
J. Butler

**ABSENT**

G. Destache

**GUESTS**

R. Mucha  
B. Woods  
J. Sincich  
A. Petitjean

**STAFF**

J. Pape  
M. McCullough  
A. Harnden  
N. Harper

**1. Roll Call and Call to Order.**

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

**2. Presentations and Acknowledgments.**

**3. Public Comment.**

Jerry Sincich addressed the Board and stated how much the Temescal Valley appreciates the non-potable system; however, there are concerns about future tank sites and the aesthetic view from other communities.

**BOARD ITEMS:**

**4. Minutes of the November 26, 2013 Regular Meeting.**

**ACTION:** Director Rodriguez moved to approve the Minutes as presented. Director De Frates seconded. Motion carried unanimously.

**5. Payment Authorization Report.**

**ACTION:** Director Rodriguez moved to approve the financial report and to authorize payment of the November 26-December 17, 2013 invoices. Director Butler seconded. Motion carried unanimously.

**6. Revenue & Expenditure Reports (Unaudited).**

a. Revenue & Expenditure Report.

**ACTION:** Note and file.

- b. Lien update.  
**ACTION:** Note and file.
  
- 7. FY 12/13 Audit - Completed.**  
**ACTION:** Director Rodriguez moved to accept and approve the audited financial statements. Director De Frates seconded. Motion carried unanimously.
  
- 8. Riverside County Grand Jury response.**  
**ACTION:** The Board suggested some minor revisions to the general manager's response letter.
  
- 9. Trilogy Development.**
  - a. Homeowners Association update.
  
  - b. Golf Course update.
  
- 10. Sycamore Creek Development (Brian Woods).**
  - a. Project Update – Brian Woods reported on a shift in the market as a result of FHA lowering the loan limits. He added that Van Dale will be building models soon and that they funded the expansion of the clubhouse which will include a gym.
  
  - b. 1738 homes to be built. 1168 houses occupied to date. 67% complete.
  
- 11. Toscana Development (Andy Petitjean).**
  - a. Project Update – Brian Woods introduced Andy Petitjean, Vice President of Community Development with Foremost Communities who in turn reported the status of the project to the Board. Andy stated that the project is advancing through the specific plan amendment with minor refinements and has gone through the land develop committee meeting smoothly. He also added that they are providing outreach with TMAC in order to keep neighbors up-to-date, obtaining feedback regarding tank locations etc. Lastly, Andy reported on numerous meetings they have had with the County regarding Temescal Canyon Road alignment. They are working on pipeline alignment designs as well as working with Cal Trans on an all-inclusive utilities package.
  
  - b. 1443 estimated houses to be built.
  
- 12. Water Utilization Reports.**  
**ACTION:** Note and file.

**13. Committee Reports.**

- a. Finance (Director Rodriguez) – Director Rodriguez reported that he would like to schedule a meeting in January to review the investment policy, CFD reports and our IT contract.
- b. Engineering (Director Destache).
- c. Public Relations (Allison Harnden) – Allison reported on recent bottled water donations.

**14. General Manager's Report.**

- a. General Manager's Report

**ACTION:** Note and file.

1. Recycled Water pipeline project – Update.
2. MWD and Western – Update.

- b. Operations Report.

**ACTION:** Note and file.

Director De Frates left the meeting at 10:00 am.

**15. District Engineer's Report.**

- a. Status of Projects.

**ACTION:** Note and file.

**16. District Counsel's Report.**

- a. Wildrose Business Park Owners Association (WRBPOA) – Water Reclamation System.

**ACTION:** *This item was heard out of order so Director De Frates could be part of discussion.* Director Butler moved to respond to letter from Ron Clark requesting that WRBP accept the original letter agreement as signed or if not mutually rescind the agreement and reassign the WRPB backbone irrigation in perpetuity to WRBPOA. Director Rodriguez seconded. Motion carried unanimously.

**17. Seminars/Workshops.****18. Consideration of Correspondence.**

An informational package containing copies of all pertinent correspondence for the Month of November was distributed to each Director along with the Agenda.

**19. Adjournment.**

There being no further business, the December 17, 2013 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:19 a.m. by President Colladay.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Paul Rodriguez, Secretary

\_\_\_\_\_  
Charles Colladay, President

Date: \_\_\_\_\_

Date: \_\_\_\_\_